



APPLICATION GUIDELINES:

About the BEC community fund

The BEC Community Fund is a grant of £2,500 to organisations fulfilling the application criteria. The Community Fund is sourced from surplus income from BEC and donations from BEC members and supporters.

The Fund is intended to return benefit to the local community and promote more energy efficiency and renewable energy generation in the specified areas, in line with the Brighton Energy Coop's mission, aim and objectives.

We intend to subsidise a small local project or practical initiative that can deliver renewable energy and/or energy efficiency with direct or indirect benefit to our local communities.

Applications are welcome from any local organisation, operating in Brighton and Hove, East or West Sussex.

Project proposals would have to demonstrate that they develop, deliver and/or promote a balance of environmental, economic and social benefits to the local community, by implementing renewable energy projects, delivering energy efficiency measures, alleviating fuel poverty, and/or undertaking educational and campaign initiatives to serve to the purpose. Emphasis will be on practical projects that lead to real benefits to local community in Brighton and Hove within a short timescale.

How to apply:

Once read through these guidelines and completed the application form, please send completed form via [webform](#) or via email with the subject "BEC community fund" to: stefania@brightonenergy.org or printed copy via post to 7, 47 Montpelier Road, Brighton, BN1 3BA

E-application via webform is available [HERE](#) or paper form is downloadable from the website:

www.brightonenergy.org.uk/community-fund

Applications must be received by 8th December 2017. We aim to announce the winners by the end of the calendar year 2018 and to allocate the fund by March 2018. To qualify for the fund, applicants must fulfil all of the following criteria, and be prepared to provide evidence.

Which organisation can apply:

Applicants must be:

A registered charity or a charitable incorporated organisation
A Community Benefit Society or bona fide Coop
Unincorporated club or association
Community Interest Company
Limited Company

Other organisational criteria:

Applicants must:

have been operating for at least a year and have a business operational plan for 2017/18
be locally based in the Brighton and Hove, East or West Sussex areas. This means that the office address and activity is based in these areas i.e. operational activity, capital spending and staff.

Project Criteria:

To qualify for the fund, the project proposed must fulfil all the following criteria:

Project Type: The proposed project shall develop, deliver and/or promote either renewable energy or energy efficiency projects

Project Budget: The proposed project can be fully or partially financed (25-50%) by the BEC community fund, up to maximum of £2, 500. If partially financed, the organisation must provide evidence of the existing budget already allocated to the project (via a bank statement).

Project Area: Brighton and Hove, East or West Sussex.

Project Time scale: the fund must be allocated by March 2018

Project Feasibility: the project shall be realistic, financially viable and feasible within budget and time

Deliverables: annual energy, CO2 and cost saving. measurable or best estimated

Project exposure: the organisation shall provide evidence of the outreach of the project within the local community(ies). E.g. estimation of n. people who will benefit from the project, marketing exposure of the organisation and/or of the project.

Evaluation Criteria:

Measurable annual renewable energy production and/or energy/CO2/cost savings

Tangible educative outputs and dissemination of know-how on renewable energy/energy efficiency

Demonstrable benefit to the local community

Outreach of the project and number of beneficiaries

Terms and conditions:

Signing the application form confirms the applying organisation agrees with the above monitoring and evaluation criteria listed below, and agrees, within reason, to support Brighton Energy Coop with any PR opportunities

Successful applications will be asked to acknowledge Brighton Energy in any publicity in line with the provided branding guidelines

Successful applications will be asked to provide a short report on the project, its outcomes and few related images and the consent to use them on the Brighton Energy Coop website

Applicants give prior consent to be contacted by Brighton Energy and to divulgate the summary information related to the project to BEC members for casting a vote of preference

If successful, the grant funding must be spent on the project outlined in the application by March 2018