

### **About the BEC community fund**

The Community Fund is a grant of up to £3,500 sourced from BEC's annual income plus donations from BEC members and supporters. It's intended to subsidise a small local projects or practical initiatives that can deliver renewable energy and/or energy efficiency.

Applications are welcome from any local organisation operating in the BN postcode area.

Project proposals need to demonstrate that they develop, deliver and/or promote a balance of environmental, economic and social benefits to the local community, by implementing renewable energy projects, delivering energy efficiency measures, alleviating fuel poverty, and/or undertaking educational and campaign initiatives.

Emphasis will be on practical projects that lead to real benefits to the local community in the BN postcode area within a short timescale.

### **APPLICATION GUIDELINES:**

#### **How to apply:**

Once you've read through these guidelines and completed the application form, please send the completed form via [webform](#) or via email with the subject "BEC community fund" to: [stefania@brightonenergy.org.uk](mailto:stefania@brightonenergy.org.uk) or a printed copy via post to 7, 47 Montpelier Road, Brighton, BN1 3BA

E-application via the webform is available [HERE](#) or a paper form is downloadable from the website: [www.brightonenergy.org.uk/community-fund](http://www.brightonenergy.org.uk/community-fund)

Applications must be received by 8th December 2018. We aim to announce the winners by the end of the calendar year 2018 and to allocate the fund by March 2019. To qualify for the fund, applicants must fulfil all of the following criteria, and be prepared to provide evidence.

#### **Organisations that can apply:**

Applicants must be:

- A registered charity or a charitable incorporated organisation
- A Community Benefit Society or bona fide Coop
- Unincorporated club or association
- Community Interest Company
- Educational establishment
- Limited Company

#### **Other organisational criteria:**

Applicants must have been operating for at least a year and have a business/ operational plan based in the BN postcode area.

#### **Project Criteria:**

To qualify for the fund, the project proposed must fulfil the following criteria:

**Project Type:** The proposed project shall develop, deliver and/or promote either renewable energy or energy efficiency projects

**Project Budget:** The proposed project can be fully or partially financed (25-50%) by the BEC community fund, up to maximum of £3,500. If partially financed, the organisation must provide

evidence of the existing budget already allocated to the project (via a bank statement).

Project Area: within the BN postcode area

Project Time scale: the fund must be allocated by March 2018

Project Feasibility: the project shall be realistic, financially viable and feasible within budget and time

Deliverables: annual energy, CO2 and cost saving. measurable or best estimated

Project exposure: the organisation shall provide evidence of the outreach of the project within the local community(ies). E.g. estimation of n. people who will benefit from the project, marketing exposure of the organisation and/or of the project.

**Evaluation Criteria:**

Measurable annual renewable energy production and/or energy/CO2/cost savings  
Tangible educative outputs and dissemination of know-how on renewable energy/energy efficiency  
Demonstrable benefit to the local community  
Outreach of the project and number of beneficiaries

**Terms and conditions:**

Signing the application form confirms the applying organisation agrees with the above monitoring and evaluation criteria listed below, and agrees, within reason, to support Brighton Energy Coop with any PR opportunities

Successful applications will be asked to acknowledge Brighton Energy in any publicity

Successful applications will be asked to provide a short report on the project, its outcomes and a few related images and consent to use them on the Brighton Energy Coop website

Applicants give prior consent to be contacted by Brighton Energy and to divulgate the summary information related to the project to BEC members for casting a vote of preference.

The grant must be spent on the project outlined in the application by March 2019.